

LINDEN PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT

ANTICIPATED DEGREE CHANGE

**DUE NO LATER THAN JANUARY 15th for the FOLLOWING SCHOOL/
CONTRACTUAL YEAR**

NAME _____ SCHOOL _____

COLLEGE OR UNIVERSITY ATTENDING _____

When coursework is completed, you must have original transcripts sent to the Superintendent's Office along with a copy of your master's or doctorate diploma no later than July 15th for August agenda and November 15th for December agenda.

To be eligible for a degree change, all coursework must be completed by June for September adjustment and November for January adjustment.

Degree changes are approved twice a year in the August and December agenda.

COMPLETION DATE _____

MASTER'S DEGREE _____ MASTER'S + 30 _____

DOCTORATE _____

This form must be received in the Superintendent's Office no later than January 15th to be eligible for a degree change pay adjustment for the following school year.