

**Linden Education Association
Superintendent's Liaison Committee**

Meeting – Nov. 4, 2002

**Nancy Gavan, Chairperson
Cynthia Apalinski, School #6
JoAnne DiPaola, Soehl
Bill McMahan, High School
Diana Dertinger, Secretary
Maria Pizzelli, School #2
Dennis Grieco, ex-officio**

Old Business

1. Supplementary checks.
Beginning January 1, 2003 supplemental activities will appear on checks.
2. Elementary secretarial committee.
Suggestions were recognized but the Superintendent still exercises his prerogative to make assignments.
3. Release time for I and RS paperwork.
Mr. Martino stated that all I and RS paperwork should be done within previously established parameters and not at lunchtime.
4. Development of substitute handbook.
The Superintendent said that the substitute handbook is in the process of being completed.
5. Pepsi machines.
The difficulty was noted by Mr. Martino. Actions have taken place to resolve the issue.
6. More time needed on grade sheets before submission.
A meeting to address specific requests will be planned. Mr. Tomazic will make final decisions regarding changes. All suggestions will be considered.
7. HSPA ESPA GEPA – Have parents of students who failed come into the guidance department.
The Superintendent has spoken to Principals regarding this matter. The Principals and Guidance Departments are responsible for notification of parents.
8. Consistency needed in elementary report cards and tardy policies.
A new elementary committee has been formed. They will discuss options that will be used on new report cards and tardy policies.
9. Mandatory In-Service vs. free choice.
Mr. Martino said that In-Service will be reviewed on a specific basis. Both the In-Service committee and administration will have input.
10. Field trips for 2002-2003 (PTA, private sponsorship?).
Current budget constraints continue to limit field trips.
11. State testing distribution should be by principal only.
Superintendent Martino reiterated that the Principal is responsible for testing procedures.

New Business

1. Private distribution of salary and sick day statement.
In September 2003 salary and sick day statements will be issued in an envelope.
2. The elementary Language Arts program needs to be completely integrated.
Mr. Martino stated that the elementary Language Arts program will continue as it is. Teachers are encouraged to use supplemental materials as needed.

